

EMERGENCY CONTACT FORM OF THE MASTERPIECE

名鑄緊急聯絡表格

Owner's / Resident's Particulars:

業主 / 住客資料:

*(Owner / Tenant)
(業主 / 租戶)

Flat 單位: _____ Floor 層數: _____

*Name (Mr. / Miss / Mrs.) (Chi.) (Eng.)
姓名(先生/ 小姐/ 太太) _____ (中文) _____ (英文)

Name of Company (If the property is owned by a Limited Company)
公司名稱 (如以有限公司名義持有業權者) : _____

Resident Tel. No. Mobile No. Office Tel. No.
住宅電話 : _____ 手提電話 : _____ 公司電話 : _____

E-mail Address Nationality
電郵地址 : _____ 國籍 : _____

Correspondence Address
聯絡地址 :

Unit Address / Others
☐ 單位住址 / ☐ 其他通訊地址: _____

Please contact the following personnel(s) in sequence in case of emergency **(Please use BLOCK LETTERS):**
請於緊急事故發生時依次聯絡以下的人士 (請用正楷填寫) :

	<u>Name 姓名</u>	<u>Contact No. 電話</u>
1st Contact Person *Mr. / Miss / Mrs. 第一聯絡人 : 先生/ 小姐/ 太太	(Chi.) _____ (中文)	(Eng.) _____ (英文)
2nd Contact Person *Mr. / Miss / Mrs. 第二聯絡人 : 先生/ 小姐/ 太太	(Chi.) _____ (中文)	(Eng.) _____ (英文)
3rd Contact Person *Mr. / Miss / Mrs. 第三聯絡人 : 先生/ 小姐/ 太太	(Chi.) _____ (中文)	(Eng.) _____ (英文)

Appointed Estate Agent
受委託之地產代理人: *Mr. / Miss / Mrs.
先生/ 小姐/ 太太

(Chi.) (Eng.)
_____ (中文) _____ (英文)

Name of Estate Agency
地產代理公司名稱: _____

Personal Information Collection Notice 個人資料收集聲明

- The above information provided will be used for the purpose relating to emergency contact only.
- This company may give some of the information to other parties authorized by law to receive it.
- Subject to exemptions under the Personal Data (Privacy) Ordinance, you have a right of access and correction with respect to personal data.
- Request for personal data access and correction should be addressed in writing to the Manager of your estate.
- All personal data shall be removed after receipt of your notification to the effect that the data subject is no longer the owner / tenant of the relevant unit of the estate.

- 閣下所提供之資料將作緊急聯絡之用。
- 本公司可能將部份資料給予法例授權可接收之其他人士。
- 除個人資料(私隱)條例所訂明之豁免外, 閣下有權查閱及改正閣下之個人資料。
- 查閱及改正個人資料要求應以書面向本廈管業提出。
- 如閣下不再為本廈有關之物業單位業主 / 租戶時, 請通知本廈管理處以便將閣下之個人資料除去。

Signature of *Owner / Resident
*業主 / 住客簽署 :

with company chop for the property owned by a limited company
以及公司蓋印 (如以有限公司名義持有業權者)

Date
日期 :

* Please delete where inappropriate 請刪去不適用者